



FACILITY USAGE FEES – Weddings and Receptions

| | <u>ROOM RENTAL RATE</u> | <u>HOLD THE DATE DEPOSIT</u> |
|---|------------------------------------|------------------------------|
| FULL FACILITY | \$4,000* | \$400 |
| COMMUNITY ROOM OR FOUNDERS ROOM | \$1,200 | \$120 |
| COMMUNITY ROOM AND FOUNDERS ROOM | \$2,400 | \$240 |
| AUDITORIUM | \$2,400 | \$240 |
| KITCHEN | \$50 PER HOUR | |
| ELECTRIC SURCHARGE (if applicable) Additional lighting, vendors/booths for games etc.) | \$145 | |
| LINENS (Buffet or 5’ Rounds) | \$10 EACH | |
| LINENS (Napkins) | \$3 EACH | |
| BARTENDER – Under 100 guests 1 bartender Over 100 guests 2 bartenders required | \$30 PER HOUR \$30 PER HOUR EA. | |
| AV TECHNICAL SUPPORT | \$25 PER HOUR | |

Family Membership is required

Above rates include a staff person onsite, facility and available tables/chairs for inside use only. The above rates also include setup, take down, and clean-up. Rental time must include time for set up and removal of personal items or decorations. If Grounds are used, additional fees may apply.

*Includes 4 hours decorating time evening before and day of, some restrictions may apply. A \$500 refundable security deposit is required at time of booking. The \$500 deposit is refundable after the end of the event, provided no additional cleaning or damage has been incurred. The Hold the Date Deposit is not refundable. This deposit will be deducted from your final bill.

Groups of 150 or more attending require Sanibel Police (239-472-3700) to book a crossing guard, and a Special Event permit from the City of Sanibel.

